

## **Forbo Flooring Cleaning and Maintenance advice:**

The Forbo Novilon Modular vinyl collections are easy to clean and maintain, thanks to their highly durable PUR finish.

### **Initial clean before use**

Newly installed floors should not be wet cleaned within 3 days of installation.

Remove all debris, dirt and dust off the floor and clean the floor with a neutral floor cleaner. For larger areas a scrubber dryer or a rotary machine (150-300 rpm) with a 3M red pad or equivalent may be used. Pick up dirty water with a wiper and mop or wet vacuum, rinse with clean water and allow floor to dry.

### **Regular cleaning**

The frequency of regular cleaning method will depend on the amount of traffic, soiling levels, desired appearance, and hygiene standards.

- Remove dust and loose dirt by vacuum cleaning, sweeping or mopping.
- Remove spots, stains and spillages with a damp mop and a neutral floor cleaner.

If required:

- Spray clean the floor with a rotary machine (150-300 rpm), a 3M red pad or equivalent and neutral floor cleaner

### **Periodic maintenance**

The following maintenance actions should be used when needed to maintain a satisfactory level of appearance.

- Remove dust and loose dirt by vacuum cleaning, sweeping or mopping.
- Remove spots, stains and spillages with a damp mop and a neutral floor cleaner.
- Spray Buff the floor with a rotary machine (300-500 rpm) and a 3M red pad or equivalent using a buffable pH neutral floor maintainer to remove gloss irregularities and provide an even appearance.

### **Additional advice for Novilon Scales**

In situations where Novilon Scales is installed in heavy footfall areas or areas likely to be subjected to heavy soiling, the following additional cleaning advice is recommended.

As required:

- Manual Cleaning – Scrub with a neutral floor cleaner and a medium scrubbing brush/mop. Remove dirty water with a wiper and mop. Rinse with clean water and allow the floor to dry.
- Machine Cleaning - Clean heavily soiled areas with a neutral floor cleaner which should be allowed to soak on the floor for a few minutes before scrubbing with a combined scrubber drier or rotary machine (150-300 rpm) with a soft brush (carpet brush, bristles < 0,25 mm) or a cylindrical brush machine with equivalent brushes will produce best results on larger areas. Rinse with clean water when necessary and allow the floor to dry.

The frequency of application of these cleaning methods will be determined by the intensity of traffic and soiling levels

# Best Practice: Tips for effective floor care

## General advice

### Protect newly laid floors

All newly laid floors should be covered and protected from all other trades during the contract with a suitable non-staining protective covering. Use protective feet on chairs and tables to reduce scratching. Castor wheels should be of soft material suitable for resilient floor coverings (according to EN425)

### Use Entrance Systems

As much as 80% of dirt entering a building is brought in by foot traffic. Entrance flooring systems of an appropriate size (ideally more than 6lm) and quality should be used. Forbo Coral entrance flooring systems, are independently proven to remove and retain up to 94% of all dirt and moisture entering a building by foot traffic; reducing maintenance costs and maximising appearance retention of adjacent flooring products as well as reducing slip risk. As with any dirt removal system all entrance flooring systems should be regularly cleaned to release the dirt which has been removed.

### Cleaning

- Regular cleaning is more beneficial and cost effective than occasional deep cleaning.
- Use recommended cleaning products. High quality cleaning products and equipment ensure efficient maintenance and represent only a small proportion of maintenance costs.
- Always follow the manufacturer's instructions for cleaning products.
- Always follow the Health and Safety guidance provided.

### Use of Floor Care Chemicals

The improper use of cleaning chemicals may cause damage and/ or discolouration. Overuse or inadequate rinsing of cleaning chemicals may compromise the performance of the floor.

Abrasive powders or cleansers should not be used.

## Frequently Asked Questions

### How often should I clean my floor?

The optimum frequency for cleaning and maintenance is determined by the way the floor is used. When producing a cleaning and maintenance schedule it is good practice to consider the situation of the floor first: e.g. is it near an entrance to the building or on an upper floor? Will it collect dry or moist soil? What level of traffic will it be subjected to? Remember that light and uni-colours may need to be cleaned more frequently.

### Do I need to polish my floor?

The advanced surface finish applied to Forbo Novilon Modular does not require the use of polish.

### How do I remove stains?

Remove stains as soon as they are discovered. Most stains can be safely removed using a dry (paper) towel, water, detergent, white spirit or alcohol (in that order). Do NOT use highly alkaline products (ammonia, soda) or strong solvents such as acetone as they can be harmful to both people and to your floor.

Marks caused by	Removed with
Chocolate, grease, egg, coffee, juice, etc.	Neutral floor cleaner in lukewarm water
Asphalt, oil, rubber, soot	Cleaners' white spirits
Chewing-gum	Cool with cold spray or ice cubes and scrape.
Rust	Oxalic or citric acid in lukewarm water

If any doubt exists test cleaning materials on a sample piece or in an inconspicuous area.

## Cleaning pads, brushes, machine speeds and floorcare products

### Pad codes

The colour codes indicating grades of pads may vary depending on the manufacturer/country.

Task	3M Pad colour
For regular spray cleaning	Red
For periodic maintenance	Red

**Note:** Blue or green pads are not required for normal cleaning and maintenance. Brown or black pads should not be used on Novilon products

### Brushes (Novilon Scales)

For rotary machines and scrubber driers soft brushes (carpet brush, bristles < 0,25 mm) should be used. Cylindrical brush machines with equivalent brushes may be used as an alternative. Note: Hard brushes may damage the floor and are not recommended.

Note: Blue or green pads are not required for normal cleaning and maintenance. Brown or black pads should not be used on Novilon products.

### Machine speeds

For machine cleaning 150 to 300 rpm is perfectly suitable. For spray buffing, 300 to 500 rpm is the recommended speed for removing gloss irregularities and restoring the floor's original, optimum appearance.

### Recommended Floor care products

Forbo Flooring Systems recommends the use of a neutral cleaner such as Forbo Cleaner or Forbo Monel. For spray buffing use a pH neutral floor maintainer.

Other floorcare products may be used on Forbo Flooring resilient floor coverings. If alternative products are to be used consult with your regular supplier for more information, guidance and warranty.

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